

## CHAMBLEE DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting Minutes  
Wednesday, December 21, 2016 – 6:30pm  
Chamblee City Hall Conference Room  
5468 Peachtree Road, Chamblee, GA 30341

A regular meeting of the Chamblee Downtown Development Authority was held on Wednesday, December 21, 2016, at the Chamblee City Hall at 5468 Peachtree Road. Board members in attendance: John Boggs, David Carter, Ronni French, Van Pappas, and Brian Ray. Also attending were Economic Development Manager Adam Causey, and members of the public.

**CALL TO ORDER:** The meeting was called to order by Chairman David Carter at 6:30pm.

### APPROVAL OF MINUTES:

- a. Regular Meeting, November 17, 2016: **Motion by Van Pappas to approve the November 17, 2016 regular meeting minutes as submitted, seconded by Brian Ray with Carter, French, Pappas, Boggs, and Ray voting to approve.**
- b. Executive Session, November 17, 2016: **Motion by Van Pappas to approve the November 17, 2016 executive session meeting minutes as submitted, seconded by Brian Ray with Carter, French, Pappas, Boggs, and Ray voting to approve.**

**CHAIRMAN'S REPORT:** Chairman Carter reported that the Kaufman property closed today.

**FINANCIAL REPORT:** Treasurer Paige Perkins was not in attendance. Adam Causey reported that we now had three accounts: a debt service account, operating account, and an unrestricted account. Van Pappas has questions, but will wait until the January meeting.

### OLD BUSINESS:

**Debt consolidation bond update:** The debt consolidation bond closed today. Updated numbers will be available at a later date.

**Chamblee Atlanta project bond resolution:** Closing is scheduled for December 1, 2016.

### NEW BUSINESS:

- a. **Trackside Development Update:** Gary Matthews and Eli Green of Trackside Development and Josh Harrison, CFO of Patillo Construction were present to discuss the site issues related to the construction of the Class A office building on the MARTA site. These issues include replacing bad soils, installing a cistern for sewer capacity due to new DeKalb County regulations, and FAA permits for crane usage. Brian Ray asked what they wanted from the CDDA.
- b. **2017 Regular Meeting schedule:** Adam Causey reviewed the schedule for 2017 meetings.  
**Motion by Brian Ray to approve the 2017 DDA Board regular meeting schedule as presented, seconded by Van Pappas with Carter, French, Pappas, Ray and Boggs voting to approve.**

- c. 2017 DDA Budget: Adam Causey needs a volunteer to help develop the 2107 budget. Van Pappas volunteered to work with Adam. Brian Ray noted that we need to set priorities for the use of our funds. The City passed its 2017 budget last night. There was a question about the Main Street Fund, and Adam Causey reminded the Board that the fund is to realize the vision of the Downtown Renaissance Plan. Adam stated that 2016 Main Street Fund balance would be brought forward in the city's budget and would receive an additional \$100,000 in 2017. **Motion by Van Pappas to table the discussion of the 2017 budget to the January 2017 meeting, seconded by Ronni French with Carter, French, Pappas, Ray and Boggs voting to approve.**

**MAIN STREET PROGRAM:**

**Old Business: Façade Grant Discussion: Motion by Van Pappas to table discussion of the Façade Grant Program indefinitely, seconded by Brian Ray with Carter, French, Pappas, Ray and Boggs voting to approve.**

**PUBLIC COMMENT:** There was no public comment.

**ADJOURN: Motion by David Carter to adjourn, seconded by John Boggs with Boggs, Carter, French, Pappas, and Ray voting to approve.**

Respectfully submitted:

Ronni French  
Secretary of the Chamblee DDA

Approved by the Board on

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Chairman of the Chamblee DDA

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