

## CHAMBLEE DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting Minutes

Tuesday, January 23, 2018 – 6:30pm

Chamblee City Hall Conference Room

5468 Peachtree Road, Chamblee, GA 30341

A regular meeting of the Chamblee Downtown Development Authority was held on Tuesday, January 23, 2018, at the Chamblee City Hall at 5468 Peachtree Road. Board members in attendance: David Carter, Ronni French, Van Pappas, Robert Pond, Brian Ray, and Leslie Robson and Robert Smith. Also attending were Economic Development Manager Adam Causey Counsel Dan McRae. Mayor Eric Clarkson, City Clerk Emmie Neithammer, City Manager Jon Walker, Council Member Tom Hogan and members of the public.

- 1) **CALL TO ORDER:** The meeting was called to order by Chairman David Carter at 6:30pm. The Chair recognized two members of Boy Scout Troop 20 who were attending the meeting to satisfy requirements for their Communications Badge.
  
- 2) **APPROVAL OF MINUTES:**
  - a) **Regular Meeting, December 20, 2017: Motion by Leslie Robson to approve the December 20, 2017 regular meeting minutes as amended, seconded by Brian Ray with French, Pappas, Pond, Ray, Robson and Smith voting to approve. David Carter abstained.**
  
  - b) **Executive Session: December 20, 2017: Motion by Leslie Robson to approve the December 20, 2017 Executive Session minutes as submitted, seconded by Robert Pond with French, Pappas, Pond, Ray, Robson and Smith voting to approve. David Carter abstained.**
  
- 3) **CHAIRMAN'S REPORT:** Chairman Carter reported that Seven Oaks was under contract.
  
- 4) **FINANCIAL REPORT:** Treasurer Brian Ray reported that Bond Issuance Fees have been received from SLX Atlanta, Peachtree Station and Olmsted.
  
- 5) **TOWN CENTER:**
  - a) **Development Agreement, Subcontractors and timeline update:** Bob Voyles and Andrew Roberts of Seven Oaks were present for the meeting. Andrew Roberts reported that the Market Research and Hotel consultants were currently working. HGOR, the Land Planning consultants are waiting for the Market Research findings. Public meetings to gather community input will be held on January 30 at the Civic Center, and on February 2 at Hopstix Brewery. An additional meeting will be scheduled later in February. Seven Oaks will give a progress report prior to each

meeting, and noted that they are looking at many options for parking in the Downtown area.

**6) OLD BUSINESS:**

**a) Arts & Business Incubator:** Adam Causey reported that the County has still not developed guidelines for the 2017 CDBG grants; we are waiting for those guidelines before proceeding.

**7) NEW BUSINESS:**

**a) Façade Grant request:** A Façade Grant request for The Michelle at 5502 Peachtree Road was provided, including photographs and architectural drawings. **Motion by Van Pappas to award a \$5,000 grant, seconded by Leslie Robson with David Carter, Ronni French, Van Pappas, Robert Pond, Brian Ray, Leslie Robson and Robert Smith voting to approve.**

**8) PUBLIC COMMENT:** There was no public comment.

**9) Executive Session: Motion by Leslie Robson to go into Executive Session pursuant to O.C.G.A. 50-14-3(b)(1) for the purpose of discussing or approving a real estate transaction, seconded by Ronni French, with Carter, French, Pappas, Pond, Ray, Robson and Smith voting to approve.**

**10) ADJOURN: Motion by Ronni French to adjourn, seconded by Leslie Robson, with Carter, French, Pappas, Pond, Ray, Robson and Smith voting to approve.**

*Respectfully submitted:*

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Ronni French, Secretary

*Approved by the Board on*

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*Chairman of the Chamblee DDA*

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