

## CHAMBLEE DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting Minutes

Tuesday, November 27, 2018 – 6:30pm

Chamblee City Hall Conference Room

5468 Peachtree Road, Chamblee, GA 30341

A regular meeting of the Chamblee Downtown Development Authority was held on Tuesday, November 27, 2018, at the Chamblee City Hall at 5468 Peachtree Road. Board members in attendance: David Carter, Ronni French, Van Pappas, Robert Pond, Leslie Robson and Robert Smith. Also attending were Counsel Dan McRae, Economic Development Director Catherine Lee, Business Outreach Coordinator Laura Linman, Council members Tom Hogan, Darron Kusman, John Mesa, Brian Mock and members of the public.

1. **CALL TO ORDER:** The meeting was called to order by Chairman David Carter at 6:30pm.

2. **APPROVAL OF MINUTES:**

a) **Regular Meeting, October 23, 2018: Motion by Van Pappas to approve the October 23, 2018 regular meeting minutes, seconded by Leslie Robson, with Carter, French, Pappas, Pond, Robson, and Smith voting to approve.**

b) **Executive Session, October 23, 2018: Motion by Van Pappas to approve the October 23, 2018 regular meeting minutes, seconded by Leslie Robson, with Carter, French, Pappas, Pond, Robson, and Smith voting to approve.**

c)

3. **Chairman's Report:**

a. **Chamblee Dunwoody Collision Center Update:** Chairman Carter reported that the Sheriff will finalize foreclosure on December 14. The two subs are now paying rent directly to the DDA. We were awarded a \$40,000 judgment, if we choose to pursue the business owner personally.

Chairman Carter also noted that we need inspections to ensure that the quality finishes we required of the SLX project are in place.

4. **Financial Report:** Brian Ray was not in attendance, so the financial report was tabled until the December meeting. Catherine Lee reviewed the 2019 budget. The Façade Grant budget was increased to \$30,000, and potential grantees were discussed.

**5. Old Business:**

- a. **Parking Study:** Casey Jones, VP of Tim Haas was present to review changes that had been made in the Parking Study. After discussion, it was agreed that the Final Study would be voted on at the December meeting.
- b. **Repairs to Vintage Parking Lot Fence:** Catherine Lee presented a proposal for additional repairs to the fence at a cost of \$2,150.

**6) New Business:**

- a. **Chamblee Doraville Community Improvement District:** Dan Reuter was present to give an update on the establishment of the CID. There was discussion about the CDDA participating in this CID. Dan McRae noted that because the DDA does not pay property taxes, it cannot participate. He will check on any loopholes that might allow our participation. The DDA should have membership on the board of the CID.
- b. **Olmsted Annual Report and Administrative Fee:** The report has been received, and the Administrative Fee paid. The amount was \$50,000 over the budgeted figures.
- c. **SLX Annual Report and Administrative Fee.** This is the first year of abatement for this project. The Developers have claimed that the first year of abatement should be 2019. There is a specific form that was required by the MOU that was not completed by the developers. Developers are to be requested to submit the Annual Report on the form provided by the DDA, and should be reminded that they initially agreed 2017 as the starting date.

This should be placed on the December agenda. Catherine Lee will send a letter to SLX, noting the need to pay the Administrative Fee within 10 days of receipt.

**7. PUBLIC COMMENT:** There was no public comment.

**8. Executive Session pursuant to O.C.G.A. 50-14-3(b)(1) for the purpose of discussing or approving a real estate transaction: Motion by Leslie Robson to enter executive session for the purpose of discussing real estate transactions, seconded by Robert Pond, with Carter, Pappas, Pond, Robson, and Smith voting to approve.**

**9. ADJOURN**

**Motion to adjourn by Leslie Robson, seconded by Ronni French, with Carter, French, Pappas, Pond, Robson and Smith voting to approve.**

Respectfully submitted:

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Ronni French

Approved by the Board on

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Chairman of the Chamblee DDA

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