

## **CHAMBLEE DOWNTOWN DEVELOPMENT AUTHORITY**

Regular Meeting Minutes  
Tuesday, March 26, 2019 – 6:30pm  
Chamblee City Hall Conference Room  
5468 Peachtree Road, Chamblee, GA 30341

A regular meeting of the Chamblee Downtown Development Authority was held on Tuesday, March 26, 2019, at the Chamblee City Hall at 5468 Peachtree Road. Board members in attendance: Ronni French, Van Pappas, Robert Pond, Brian Ray, Leslie Robson and Robert Smith. Also attending were City Manager Jon Walker, Economic Development Director Catherine Lee, Business Outreach Coordinator Laura Linman, Counsel Dan McRae, Don Brooks and members of the public.

1. **CALL TO ORDER:** The meeting was called to order by Vice Chairman Van Pappas at 6:30pm. Pappas asked that consideration of the Incentive Package for Seven Oaks be added to the agenda under new business
2. **APPROVAL OF MINUTES:**
  - a) **Regular Meeting, February 26, 2019: Motion by Brian Ray to approve the February 26, 2019 regular meeting minutes, seconded by Leslie Robson, with French, Pappas, Pond, Ray, Robson, and Smith voting to approve.**
  - b) **Executive Session, February 26, 2019: Motion by Leslie Robson to approve the February 26, 2019 regular meeting minutes, seconded by Brian Ray, with French, Pappas, Pond, Ray, Robson, and Smith voting to approve.**
  - c) **Called Meeting, March 11, 2019: Motion by Leslie Robson to approve the March 11, 2019 Called Meeting minutes, seconded by Brian Ray, with French, Pappas, Pond, Ray, Robson, and Smith voting to approve.**
  - d) **Executive Session, March 11, 2019: Motion by Leslie Robson to approve the March 11, 2019 Called Meeting Executive Session minutes, seconded by Brian Ray, with French, Pappas, Pond, Ray, Robson, and Smith voting to approve.**
3. **CHAIRMAN’S REPORT:** There was no Chairman’s Report.
4. **FINANCIAL REPORT:** Brian Ray reviewed the Financial Report with the board.
5. **BRANDING COMMITTEE:** The Branding Committee is on hold until the appointment of Authority Members.

**6. OLD BUSINESS:**

- a) **Peachtree Station Valuation:** Representatives were present to discuss the value of the property. There was extended discussion about how to proceed. The County has refused to order an assessment at this time. The DDA could request an assessment, could order another appraisal, or ask a jury to decide. Van suggested that we postpone a decision until the April meeting, have the City research the situation and report in April. **Motion by Leslie Robson to authorize the Chair to make a decision (with input from the DDA Board), seconded by Brian Ray, with French, Pappas, Pond, Ray, Robson and Smith voting to approve.**
  
- b) **Trackside Annual Report:** the Report submitted by Trackside showed a larger number of employees on site that required by the MOU. **Motion by Leslie Ray to accept the Trackside Annual Report, seconded by Brian Ray, with French, Pappas, Pond, Ray, Robson and Smith voting to approve.**

**7. NEW BUSINESS:**

- a) **Election of Officers:** At its last meeting, the Chamblee City Council reappointed all members of the DDA for another term. **Motion by Brian Ray to retain the current officers (Chair - David Carter, Vice Chair – Van Pappas, Treasurer – Brian Ray, Secretary – Ronni French), seconded by Leslie Robson with French, Pappas, Pond, Ray, Robson and Smith voting to approve.**
  
- b) **Chamblee Chamber of Commerce State of the City – DDA sponsorship:** Catherine Lee reported that the DDA would again be a major sponsor of the annual breakfast. Chairman David Carter will have an opportunity to speak at this program.
  
- c) **Incentive Package for Seven Oaks:** The package presented: 100% abatement for 15 years, with an annual Administrative Payment of 10% to the CDDA. **Motion by Leslie Robson to approve the Incentive Package pending agreement between the Chair and the developer on the conditions listed in the MOU, seconded by Ronni French, with French, Pappas, Pond, Ray, Robson and Smith voting to approve.**

**8. EXECUTIVE SESSION PURSUANT TO O.C.G.A. 50-14-3(B)(1) FOR THE PURPOSE OF DISCUSSION OR APPROVING A REAL ESTATE TRANSACTION:** **Motion by Leslie Robson to enter Executive Session pursuant to O.C.G.A. 50-14-3(b)(1) for the purpose of discussion or approving a real estate transaction, seconded by Brian Ray with French, Pappas, Pond, Ray, Robson and Smith voting to approve.**

**9. ADJOURN:** Motion by Ronni French to adjourn, seconded by Leslie Robson, with French, Pappas, Pond, Ray, Robson and Smith voting to approve.

Respectfully submitted:

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Ronni French

Approved by the Board on

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Chairman of the Chamblee DDA

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